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STANDARD FORM NO. 64  
Approved For Release 2000/08/16 : CIA-RDP81-00755R000200140020-6

SECURITY INFORMATION

# Office Memorandum • UNITED STATES GOVERNMENT

TO : AD/SO  
THRU : Director of Training, CIA  
FROM : Chief, FDZ  
SUBJECT: Request for Approval of Language Training for [REDACTED]

DATE: 11 December 1951

25X1A9a

1. It is requested that [REDACTED] be authorized to take a refresher course in French at the school listed below. This language training is essential in preparation for his contemplated field assignment.

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School: Sanz School of Languages  
1757 K Street, N. W.

Course: French

Duration: 20 hours Cost: \$80

Name of Instructor: Robert Sanz

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3. It is requested that Mr. [REDACTED] be reimbursed by CIA (from CIA training funds) for tuition and materials. As a partial payment in advance is required by the Sanz School, it is further requested that Mr. [REDACTED] be granted an advance of \$40 to cover tuition for the first ten hours of training. An additional advance of \$40 will be required by Mr. [REDACTED] following completion of the first ten hours to cover the remainder of his course.

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APPROVAL RECOMMENDED:

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Chief, FDZ

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25X1A9a

OSO Training Officer

DATE: 12 Dec. 51

Approved

for Director of Training, (S)

DATE: 14 Dec. 51

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